

Key Decision: Yes

CLIMATE CHANGE ACTION PLAN

SUMMARY AND RECOMMENDATIONS:

At the meeting on 2nd June, the Cabinet approved a Climate Change Strategy Statement for 2020-2030 which contains the strategic framework for addressing the climate emergency declared by the Council in June 2019. Since that meeting, an action plan setting out what the Council intends to do has been prepared. The Action Plan takes account of the priorities set out in the Council Business Plan, practice from other places and the work being done by other authorities in this area, especially Hampshire County Council.

This Report includes the first Action Plan for Rushmoor for the period 2020-2030. It is intended that the Action Plan will be updated on an annual basis to reflect the work undertaken, changes in priorities and progress towards achieving the Council's objectives. A set of key priority areas are also proposed which include the delivery of a food waste collection service over the next year.

The Cabinet is recommended to approve:

1. the Climate Change Action Plan 2020-2030;
2. the adoption of a separate food waste collection service in 2021/22 and the appointment of a Cabinet Working Group to guide the development and detail of the implementation plan, as set out in paragraph 4 and Annex 2; and
3. the proposed expenditure set out in paragraph 5 and the process for allocating resources from the earmarked reserve fund in the Council's budget

1. INTRODUCTION

- 1.1. Most local authorities in the UK have now declared a climate emergency or made a commitment to address climate change. Authorities are at various stages in the process, but many are still to adopt action plans. A number have done so in Hampshire and the surrounding areas and Rushmoor's proposed Action Plan reflects many of the priorities in those plans. In developing the Action Plan, careful consideration has been given to ensuring that the Council's priorities set out in the Council's Business Plan are co-ordinated and integrated with the Action Plan. The aim of the Action Plan is to ensure that the Borough meets the target of becoming more green and sustainable and that the Council's operations become carbon neutral by 2030.

2. BACKGROUND

2.1. Rushmoor previously produced climate change action plans in the period between 2006 and 2018. During that period, action was focussed on a number of key priority areas, in particular:

- Energy management and renewable energy
- Biodiversity and habitats
- Procurement
- Education and awareness raising

2.2. During this period the size of the Council's carbon footprint reduced by over 22% and there were significant reductions in the consumption of gas, electricity and water. There were also a range of other achievements including schemes to generate electricity, create new wildlife habitats and promote awareness of sustainability issues.

2.3. The new document reflects the strongly and increasingly held view that significant action needs to be taken both to mitigate the effects of climate change and to adapt to it. The approach taken in preparing this action plan has taken account of:

- The priorities set contained in the Hampshire Climate Change Strategy and Action Plan
- Key projects set out in the Council Business Plan which link closely to the mitigation and adaptation principles set out in the Climate Change Strategy Statement
- The national position, especially the potential impact of the Environment Bill
- The views of Members, local organisations and residents, who have suggested a range of possible initiatives and opportunities
- An assessment of local impacts and what some of the resource implications might be

3. DEVELOPMENT OF THE ACTION PLAN

3.1. The proposed Action Plan has been pulled together over the last six months and has been prepared to complement the approved Strategy Statement. The Action Plan is a "live" document to acknowledge the rapidly changing situation and will be:

- A rolling plan with one year, three year and long-term time frames
- Updated annually in the same way that the Council Business Plan is refreshed so that priorities are consistent
- Adjusted as the Council's carbon footprint changes and recommendations are provided by the Carbon Trust

- Structured in sections like the Strategy Statement:
 - Awareness raising and engagement
 - Reducing impacts (mitigation)
 - Building resilience (adaptation)
 - Other sustainable initiatives
 - Helping to ensure that the Council's projects and services will incorporate sustainability and climate change implications
- 3.2. The full Action Plan is appended to this report at Annex 1. Some work is already underway on a number of projects and the Council is currently in the process of collecting the data to enable the Council's carbon footprint to be calculated. This calculation is being carried out by the Carbon Trust in two phases – firstly for the Council's operations and secondly for the Borough as a whole. The Carbon Trust has also carried out similar work for Hampshire County Council and this common approach will help the co-ordination of activities and projects. Once the initial calculation has been made, the Carbon Trust will share the tool with the Council so it can do its own calculation from year 2. The Carbon Trust will also provide recommendations and assist the Council in responding to the footprint.
- 3.3. The Action Plan covers a wide range of activities and projects and, as part of the annual review process, the Council will be asked to look at its priority areas. These may not change regularly but the review will help to pinpoint effort and resource. The initial priority areas are proposed as follows:
- Improve the Council's energy performance through:
 - Energy efficiency measures in Council run premises
 - Moving over to green energy when appropriate
 - Consider opportunities for energy generation
 - Support the development and delivery of the food waste collection service and waste minimisation – this will be a key project over the next 6-9 months and further information is set out in paragraph 4 of this report
 - Plan and deliver climate change adaptation and mitigation in the key regeneration projects, including sustainable transport options and infrastructure, energy efficient building design and onsite energy generation
 - Develop and support the new ways of working project within the Council
 - Development of a community engagement campaign to support specific projects, like the food waste collection, and encourage involvement and behavioural change. This priority will also tie in with work on COVID-19 recovery and the emerging deprivation/supporting communities strategy

- 3.4 Where possible the Council will work in collaboration, especially with Hampshire County Council. There are already opportunities to do this with projects to develop community energy schemes and improving energy efficiency in residential properties. Interest has already been expressed from within the local community to support projects and, as the Action Plan moves forward, it is hoped that this interest can be harnessed.
- 3.5 The Action Plan is comprehensive and includes a range of significant projects. Some of these are planned and included in the Council Business Plan or Service Plans. Other projects are not and do not have a budget. These will be brought forward in their own right as part of the corporate planning process.

4. PROPOSED FOOD WASTE COLLECTION SERVICE

- 4.1 With limited changes to Rushmoor's waste collection services, recycling performance has only gradually increased over the last 10 years peaking at 29.6% in 2019/20, which falls a long way short of the current national recycling target which is set at 50%.
- 4.2 As part of the Environment Bill, the Government is keen to address recycling performance across England and the implementation of the forthcoming Waste and Resources Strategy is designed to address this by improving consistency in local authority collection systems, improving material quality and introduction of a broader range of materials. Specifically, the Strategy specifies that all authorities in England must introduce a weekly collection of kerbside household food waste from 2023.
- 4.3 A waste composition analysis was undertaken in 2018 of a representative sample of Rushmoor's household bins, in order to help inform the Strategy for Hampshire's waste management infrastructure and collection systems. Analysis of Rushmoor's rubbish bins found that (by weight) 27.6% was made up of materials that Rushmoor already target and 39.4% was waste food, which is approximately 7% higher than the UK average.
- 4.4 Food waste collection services are common-place and are currently received by almost half of households in England, with that number set to rapidly increase following the adoption of the national strategy.
- 4.5 In light of the forthcoming Waste and Resources Strategy, and the significant proportion of food waste within Rushmoor's household rubbish bins, the early introduction of a separate food waste collection service presents a real opportunity for a step change in performance in both recycling rates and the Council's carbon impact. This demonstrates the authority's commitment to the climate emergency as a flagship project in the Action Plan.
- 4.6 The introduction of a food waste collection service represents the most significant change to the Council's waste services in many years and the

detail of the implementation plan will take time to develop considering some of the below:

- The selection of food waste containers
- The provision and type of caddy liners
- Disposal arrangements
- The changes to material flows and consequential impact on other collection streams
- Communication strategy

4.7 Consideration of the above is likely to be best achieved through the establishment of a dedicated working group with the necessary time to work through each element of the implementation plan and the implications. It is proposed that this is a cabinet working group lead by the Portfolio Holder for Operations. The detailed terms of reference are set out in Annex 2 and the membership will be agreed with the political group leaders.

5. RESOURCING THE PROJECTS

5.1. Work on the Council's climate change projects is currently co-ordinated through the Democracy and Community Service, although for many projects other services will provide the lead, such as for food waste collection. In addition, the Council has established a one off "earmarked reserve" fund of £250,000 towards the cost of some of the work. To date, the fund has not been accessed but three projects have been identified for the fund:

- Preparation of the Council's carbon footprint by the Carbon Trust and associated support - £22,000
- Pre-launch communications for the food waste collection service - £10,000
- Review the energy efficiency of specific Council premises including Princes Hall and the Crematorium - £2,000

5.2. The Cabinet is being asked to approve this expenditure and to endorse a process for allocating resources from the reserve moving forward. The proposed approach is as follows:

- Proposed expenditure proposals prepared by appropriate Head of Service/Portfolio Holder in consultation with the Head of Democracy and Community and Executive Head of Finance
- Consultation with Members of the Council and targeted Member consultation in the case of ward-based initiatives
- Decision made by the Deputy Leader of the Council and Executive Director in consultation with the Head of Democracy and Community

- 5.3 The earmarked reserve will support a number of projects and help to pump prime others. Some projects are likely to require resources beyond what has already been set aside. The Council will need to consider the longer term budget and resourcing needed to deliver the Action Plan over the medium term to ensure the Council Business Plan, the budget and Action Plan are closely aligned.
- 5.4 Information will be provided regularly to the Climate Change Working Group and major proposals would be brought to the Cabinet as part of the normal process for decision making. Some projects particularly around energy should generate savings for the Council.
- 5.5 One other key issue will be the identification of measures and targets to assist the Council in meeting its overall climate change objectives. A system for regular monitoring and evaluation of the Action Plan will support this.

6. CONCLUSIONS

- 6.1 The Council's Climate Change Action Plan provides the next steps in the process of the Council addressing the climate emergency at Borough level. The Action Plan is aimed at reflecting the concept of "think globally, act locally". Whilst the coronavirus pandemic has had a short-term impact on reducing global carbon emissions, the underlying evidence is clear that a massive challenge remains to tackle climate change.
- 6.2 The Council and Cabinet have made clear their intention to tackle climate change locally with innovation, drive and a collaborative approach. The Action Plan is ambitious but also reflects many of the projects already contained in the Council Business Plan. The Action Plan will change over time and a number of projects will require planning and resourcing but it provides a framework to assist the Council to meet its climate emergency objectives.

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Rushmoor Climate Change / Green Action Plan 2020-2030

Draft Plan 2020/21

Timescales

- 2020/21
- 2021/23
- 2023 and beyond

NB. This action plan will continue to evolve and develop as new projects and activities come forward.

Ref	Objective	Action	Timescale	Outcome	Target	Responsibility (inc. partners)	Link to Strategy /Plans
A1.1	Develop and deliver a programme of environmental education and promotion of behaviour change	Prepare a communications engagement plan to engage the local community, other organisations, businesses and staff.	2021/23	Local communities, other organisations, businesses and staff engaged and committed to delivering climate change	Communications and Engagement Plan in place	Democracy and Community/ Communications Team (other partners as needed)	Council Business Plan
A1.2		Support sustainability events organised by the local community and ensure that major events involving the Council, promote sustainability, in particular Farnborough Donkey Derby and Victoria Day	2021/23	Increase awareness of climate change issues	Support a minimum of four events a year	Democracy and Community/ Communications Team	Council Business Plan

A1.3		Develop new webpage and central point of contact – sustainability@rushmoor.gov.uk	2020/21	Knowledge and understanding of users increased	Webpage in place. Central point of contact in place.	Democracy and Community/ Communications Team	www.rushmoor.gov.uk/climateexchange
A1.4		Through the Rushmoor Arts Festival, promote arts using recycled materials.	2021/23	Raise awareness of participants and visitors	Specific initiative delivered as part of festival	Economy, Planning and Strategic Housing/ Other arts organisations e.g. West End Centre	
A1.5		<ol style="list-style-type: none"> 1. Work with local schools and children's groups to promote sustainability and deliver improvement initiatives. 2. Promote Tidy Britain Group 'Eco Schools' Programme to schools 	2021/23	Greater awareness and responsibility amongst local children	20 schools/groups participating	Democracy and Community, Tidy Britain Group	
A2.1	Work with stakeholders in the Borough and County to establish a framework for	Work with stakeholders/partners to develop a behavioural change programme for organisations.	2023 and beyond	Reduction in carbon emissions and improved sustainability by participating organisations	Establish a wide-ranging group of organisations committed to delivering change	Democracy and Community	Council Business Plan

A2.2	and to co-ordinate action	Establish a network of stakeholders and interest groups to plan and deliver actions to reduce carbon emissions in the Borough	2021/23	An engaged group to drive and deliver action	Group established consisting of a cross section of the local community	Democracy and Community/local groups including BVFOE, local community groups/priority locations in the Supporting Communities Strategy and Action Plan	Deprivation/ Supporting Communities Strategy and Action Plan
A2.3		Establish climate change action as a priority for the Rushmoor Partners Network	2020/21	Direct involvement of the network and partners in delivering projects	Adoption of Climate Change as a priority	Democracy and Community	Council Business Plan
A2.4		Work with Hampshire County Council and Hampshire/adjoining districts to co-ordinate action plan and establish joint working arrangements.	2020/21	Plans and projects prepared and delivered jointly where appropriate	A shared approach to climate change agreed	Democracy and Community/ Hampshire County Council/ Hampshire Districts	Hampshire County Council Plan
A3.1	Mobilise the local community to support work to address	Establish climate change targets for the Borough to include emissions reductions, waste minimisation and recycling and use of renewable energy.	2021/23	Improved sustainability and reduction in carbon footprint	Agreed and scored annual targets	Democracy and Community/ Operations	Climate Change Strategy

A3.2	climate change targets	Establish ward groups where there is demand, to drive forward engagement and action locally, including the possible use of the Greening Campaign blueprint.	2021/23	Active groups working in wards to support projects and reduce carbon emissions	6-8 active groups set up	Ward Members/ Democracy and Community/ Greening Campaign/local stakeholder groups	Climate Change Strategy/ Deprivation/ Supporting Communities Strategy and Action Plan
A3.3		Run competitions for the best examples of sustainability projects and practices in the Borough	2021/23	Engender civic pride and awareness of sustainability issues	Hold a Borough wide competition with entries from across the Borough	Democracy and Community/ Stakeholder Groups	
A4.1	Encourage a low carbon economy in the Borough and households to take action to become more sustainable.	Work with partners to target energy poor households with energy efficiency measures.	2021/23	Energy efficiency and carbon reductions measures in place for targeted households	10% reduction of energy costs and carbon emissions of targeted households	Operations/ Democracy and Community/ Registered Social Landlords	
A5.1	Climate change will be a corporate commitment	Participation in Climate training - through Eastleigh programme and IEMA	2020/21	Key staff have a common level of understanding	Training completed February 2021	Democracy and Community	Leadership Development Programme
A5.2	for the Council which will adapt and update its	Briefings to be provided for Members/staff to embed sustainability implications in outcomes/decisions	2020/21	Members/CLT/ appropriate officers achieve a broad level of understanding	Briefings completed by March 2021	Democracy and Community/ HR	Member Development Strategy

A5.3	policies and allocate resources to support it meet the challenges and opportunities.	Preparation and delivery of four-week Facebook campaign, 9 example ways to reduce carbon emissions/help the environment	2020/21	Reduction in waste and carbon emissions	Completion of campaign and take up by residents (target 260)	Democracy and Community/ Communications	Climate Change Strategy
A5.4		Establish network of Sustainability Champions within services	2020/21	Reduction in waste and use of consumables at the Council	Reduce waste and consumables in Council premises by 10%	Democracy and Community	
A5.6		Produce a funding stream database to assist with making bids for climate change projects	2020/21	Enable easy access to funding streams to support completion	Completion and approval of successful funding bids	Democracy and Community	National strategy for carbon reduction
A5.7		Calculate the carbon footprint for the Council and the Borough every two years using specialist software which allows comparison with similar districts.	2020/21	Accurate baseline on which to develop plans	Calculation completed by October 2020	Democracy and Community	
A5.8		Appoint a Cabinet Climate Change Action Group to deliver and monitor the Climate Change Strategy and Action Plan	2020/21	Member ownership commitment and responsibility for Climate Change Strategy and Action Plan	Successful delivery of Year 1 projects	Deputy Leader/ Democracy and Community	Council Business Plan

<p>A5.9</p>	<p>Through the ICE 2 Modernisation Programme establish a new working model for the Council to include</p> <ul style="list-style-type: none"> • Equipping employees with laptops to work in office, at home and remotely • Cloud based telephony • Virtual secure network solutions • Replacement of corporate business applications • Review of business processes 	<p>2020/21 2021/23</p>	<p>Reduction in carbon footprint and premises costs</p>	<p>Adoption and successful delivery of the ICE 2 Modernisation Programme</p>	<p>Executive Director/Head of IT and Facilities</p>	<p>Council Business Plan</p>
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Ref	Objective	Action	Timescale	Outcome	Target	Responsibility (inc. partners)	Link to Strategy /Plans
B1.1	Recognise the climate change implications in the planning and delivery of major new developments in which the Council is a partner	Scope and prepare recommendations to ensure that the civic quarter development (including the provision of a civic hub or the re-provision of the Council Offices) is sustainable in terms of energy and water efficiency, renewable energy, tree cover and green space and which meets the social needs of the community.	2020/21	Recommendations prepared for the development that ensure sustainability and working towards carbon neutrality	Business case with recommendations prepared by December 2020	Executive Director	Farnborough Civic Quarter Masterplan/ Rushmoor Local Plan/ Council Business Plan
B1.2		Scope and develop a sustainability plan to supplement the regeneration projects in Aldershot Town Centre	2021/23	Plan for work to mitigate and adapt the town centre to meet the sustainability targets and reduce carbon emissions	New plan adopted and owned	Executive Director/ Climate Change Specialist	Rushmoor Local Plan/ Aldershot Town Centre Prospectus SPD
B2.1	Use the planning system to reduce the carbon impact of development	Prepare guidance to provide advice on achieving higher standards for residential and commercial properties for energy efficiency and sustainable design of new properties	2021/23	New properties are constructed to standards which produce the minimum of carbon emissions	Guidance in place being implemented	Economy, Planning and Strategic Housing	Rushmoor Local Plan

B2.2	in the Borough	Prepare guidance to applicants on higher standards to ensure sustainable design for changes/extensions to existing properties	2023 and beyond	Common standards to ensure a reduction in the carbon impact of existing properties	Guidance in place and being implemented	Economy, Planning and Strategic Housing	Rushmoor Local Plan
B2.3		Review whether there is justification for requiring developers' contributions to climate change mitigation action	2023 and beyond	Reduction in carbon emissions and carbon impact of development	Proportion of developers' contributions allocated to climate change initiatives	Economy, Planning and Strategic Housing	Rushmoor Local Plan
B3.1	Seek to minimise the generation and disposal of waste by sustainable means and to increase recycling and re-use of materials	Review impact and consider implications of the Government's proposed changes to waste collection set out in the Environment Bill	2020/21	Understanding of the Government's proposals and their implications	Clarity of the Government's proposals	Operations	Council Business Plan/ Environment Bill and guidance
B3.2		Participate in review of county-wide waste/ recycle collection/disposal system and establish plan for future changes	2020/21	New waste strategy in place to support minimisation of waste and increased recycling/re-use of materials	Waste Management Plan for Hampshire completed	Executive Director/ Operations/ Hampshire County Council and Hampshire districts	Hampshire County Council Plan

B3.3		<p>Support the development and delivery of plans to revise the Council's refuse collection system, to include:</p> <ul style="list-style-type: none"> • Introduce separate weekly food waste collection service • Revise the collection arrangements for other waste streams • System for a wide range of recycled materials in conjunction with B3.2 • Vehicle and equipment specifications 	2021/23	<p>Significant reduction in carbon emissions through collection process with minimisation of waste and increased recycling re-use of materials.</p> <p>Change in behaviour of local residents.</p>	Plan in place with clear sustainability targets	Executive Director/ Operations/ Democracy and Community/ Communications	Council Business Plan
B3.4		Participate in county-wide project to encourage and implement refill stations in the Borough	2021/23	Reduce use of plastics	Facilities in place and scheme promoted	Operations/ Democracy and Community	
B3.5		Run a campaign to encourage residents to reduce the use of plastics and non-sustainable packaging	2021/23	Residents are consciously purchasing products not packaged in plastic and are more aware of which plastics can be recycled	Use of plastics reduced by 20%	Democracy and Community/ Operations/ Communications	

B4.1	Support and encourage energy reduction and efficiency and use of clean energy	Develop and introduce sustainability clauses as part of new and reviewed leases of properties which are owned and managed directly by the Council to provide guidance and requirements for energy efficiency improvements	2023 and beyond	Reduction in carbon emissions from leased premises	Systems and provisions in place to be applied to all new and reviewed leases	Regeneration and Property/ Legal Services	
B4.2		Work in partnership to deliver government energy efficiency programmes	2021/23	Reduction in carbon emissions and energy costs to users	Programmes identified and being delivered	Operations/ Democracy and Community / Rushmoor Partners Network	Council Business Plan
B4.3		Review and update Home Energy Conservation Act reports to ensure improvements in energy efficiency of accommodation in the Borough	2021/23	Reduction in carbon emissions and energy costs to residents	Reviews carried out biennially	Operations/ Democracy and Community	
B4.4		Develop information pack about collective energy switching to suppliers of 100% renewable energy for communities and individuals	2021/23	Reduction in carbon emissions	Information available and primed	Democracy and Community/ Stakeholder Groups	

B4.5	Review the Council's property portfolio and understand scope for extension of energy generation schemes e.g. solar PV, ground/air source heat pumps	2021/23	Reductions in the Council's carbon footprint and energy costs	Identifying Council properties with further solar PV energy schemes	Democracy and Community/Regeneration and Property	
B4.6	Develop a plan for improving energy efficiency and sustainability in Council run buildings	2021/23	Reduction in the Council's carbon footprint and energy costs	Plan in place and being delivered across the Council	Heads of Service/ Climate Change Specialist	
B4.7	Ensure that replacement cremators at the Aldershot Crematorium are as energy efficient as possible	2020/21	Reduction in the Council's carbon footprint and energy costs	Procurement of the most energy efficient cremators	Operations	Operations Business Plan/ Council Business Plan
B4.8	Provide eco-driver training for staff and elected Members and consideration of rolling it out to other organisations	2021/23	Reduction in carbon emissions and use of fuel	Programme established with significant numbers in attendance	Democracy and Community/ Rushmoor Partners Network	

B5.1	Support and encourage a low carbon economy in the Borough	Develop of a climate change sustainability programme for businesses and organisations work with businesses and organisations to develop a programme to support economic and environment sustainability e.g. viable childcare strategies	2023 and beyond	Reduction in carbon emissions and costs for the business sector and employees	Adoption of and commitment to the programme	Economy, Planning and Strategic Housing/ Democracy and Community/ Sustainable Business Network/ Rushmoor Partners Network	Council Business Plan
B5.2		Support and develop the Sustainable Business Network seminars to provide support and mentoring to SMEs on carbon reduction and sustainable business measures	2020/21	Local businesses demonstrating and reporting sustainability improvements. Presentations and mentoring of SMEs by businesses with a good track record.	A minimum of three free seminars held in North Hampshire per year.	Deputy Leader/ Democracy and Community/ Climate Change Specialist/Carbon Footprint/Hart District Council, and Basingstoke and Deane Borough Council/large businesses in North Hampshire area.	

B5.3		Develop guidance to encourage take-up of sustainable delivery services between business and customers, through low/zero emission transport methods.	2023 and beyond	Reduction in carbon emissions, reduced air pollution and less congestion	Adoption of schemes by local businesses	Climate Change Specialist/ Sustainable Business Network/ Business groups	
B5.4		Consider the inclusion, in the detailed proposals of a requirement for high standards of sustainability for specific developments (e.g. the civic quarter) in business plans produced by 'Rushmoor Housing Company' and the 'Rushmoor Development Partnership'	2020/21	Reduction in carbon emissions and energy costs	Annual business plans to adopt sustainability requirements	Executive Director/ Economy, Planning and Strategic Housing/ Regeneration and Property	Council Business Plan
B5.5		Review the taxi fares structure and use licensing powers to incentivise hackney carriage companies and private hire operators to use ultra-low and zero emission vehicles.	2021/23	Reduction in carbon emissions and use of fuels	Revised policies in place adopted and agreed by operators and licensing conditions reviewed.	Operations	

B5.6		Ensure that the new leisure contracts reflect sustainability and lower carbon emissions including the requirements for sustainable energy and access solutions for the new leisure facilities.	2021/23	Reduction in the Council's carbon footprint	Specification and tender process secures more sustainability and lower carbon emissions	Operations	Council Business Plan
B5.7		Make provision within the Council's Procurement Strategy for consideration of sustainability initiatives in procurement e.g. local employment, recycling of goods, sustainably sourced products	2020/21	Provide the framework for sustainable purchasing leading to reductions in carbon emissions	Adoption of Strategy	Financial Services/Heads of Service	Council Business Plan/ Climate Change Strategy and Action Plan
B6.1	Support and facilitate the introduction of sustainable travel infrastructure and encourage	Develop walking and cycling strategy to include improved infrastructure	2020/21	Reduction in fuel consumption and carbon emissions and more healthy lifestyles	Adoption of strategy and action plan	Economy, Planning and Strategic Housing/ Hampshire County Council/ Rushmoor Cycle Forum/Specialist	Rushmoor Local Plan/ Council Business Plan

B6.2	reduced car use	<ul style="list-style-type: none"> •Work with partners to identify locations for fast and rapid electric vehicle (EV) charging points in the Borough, especially at redevelopment sites •Discuss opportunities with landowners and developers (e.g. in the town centres) to consider no capital cost options for charge point installations. •Apply for Office for Low Emission Vehicles funding for off-street EV charge points in Council car parks 	2021/2023	An adequate network of fast and rapid electric vehicle charging points at convenient locations throughout the borough.	Provision of easy access facilities which enable fast and rapid charging	Climate Change Specialist/ Electric Vehicle Charging Companies/ Private Car Park Owners/ Regeneration and Property/ Democracy and Community	Council Business Plan
B6.3		Work with partners to develop a green bus infrastructure and vehicles	2023 and beyond	An effective and sustainable local bus system for residents, businesses and visitors that reduces carbon emissions and improved local air quality.	Provision of a green bus network that is a practical alternative to car use	Climate Change Specialist/ Bus operators/ Hampshire County Council	
B6.4		Scope and develop emissions-based charging options for parking permits	2023 and beyond	Use of more electric and hybrid vehicles and a reduction in pollution	Adoption of a structure of charges	Operations	

B6.5	Explore and make provision opportunities for secure bike and electric scooter hubs in car parks and at other public facilities in the Borough; encourage retailers with large car parks to do likewise.	2023 and beyond	Promotion of healthy and sustainable lifestyles and a reduction in pollution and congestion	Adoption of plan to introduce facilities in allocated places	Climate Change Specialist/Regeneration and Property/Rushmoor Partners' Network	
B6.6	Review and develop Staff Travel Plan to include: <ul style="list-style-type: none"> • Provision of charging points at the offices, incorporating smartpay as you go options • Incentives for staff/Members to use alternatives to the car e.g. cycling, walking and public transport • Home and offsite working arrangements • Car sharing and car clubs • Improved bicycle storage/changing facilities 	2021/23	Promotion of healthy lifestyles and reduction in the Council's carbon footprint	Adoption of, commitment to and ownership of plan	Democracy and Community/HR/IT and Facilities	Workforce Strategy
B6.7	Consider the introduction of an EV/hybrid pool car with RVS	2021/23	Reduction in the need to use cars and in the Council's carbon footprint	Review impact and options considered and adopted if appropriate	IT and Facilities/Rushmoor Voluntary Services	

B6.8		Explore options and develop a transition plan to change Council vehicles to EV or Ultra Low Emission Vehicles (ULEV) where possible	2021/23	Reduction in carbon footprint and pollution	Adopted plan and specifications for changing Council owned vehicles	Regeneration and Property/ Operations	
B7.1	Measures to improve air quality and reduce pollution in the Borough	Develop and implement revised pollution control strategy and action plan to reflect sustainability principles	2021/23	Reduction in local levels of pollution and consequential issues	Strategy and Action Plan in place to support sustainability principles	Operations	
B7.2		Monitor and review air quality across the Borough to ensure national objectives are being met	2021/23 ongoing	Reduction in local levels of pollution and consequential issues	Monitoring system in place to measure levels of pollution across the Borough	Operations/ Hampshire County Council	
B7.3		Implement monitoring plan set out in the A331 Air Quality Action Plan to reduce concentrations of NO ₂ to legal limit of 40 µg/m ³ (in 2017 this was 53 µg/m ³)	2020/21 ongoing	Monitored levels of NO ₂ not exceeding the limits set	Monitoring system in place against the target of 40 µg/m ³ , the statutory annual mean limit value for NO ₂	Operations/ Hampshire County Council	Council Business Plan

B7.4		Consider the synergies between carbon emission reduction measures and improving local air quality to identify priority areas for maximum benefit	2023 and beyond	Reduction in local levels of pollution and carbon emissions	System in place to ensure high priority areas are identified and tackled	Operations/ Climate Change Specialist	
B8.1	Develop and introduce initiatives to enhance sustainable living and wellbeing, with the	Support residents to improve home insulation through advice and initiatives and notification of Government grants, as and when available.	2021/23	Improved heat retention to homes with reduced carbon emissions and reduction in energy bills	Adoption of plan to support residents in conjunction with community groups	Operations/ Democracy and Community/ Voluntary Sector Partners/ Insulation suppliers	
B8.2	support of the local community and stakeholders	Support local communities to set up renewable energy projects (with advice on making bids)	2021/23	Reduction in carbon emissions and fuel bills	Enable communities to establish schemes to bid for resources to deliver renewable energy schemes	Democracy and Community/ Climate Change Specialist	Climate Change Strategy
B8.3		Work with local communities to develop purchase schemes for locally grown food and produce	2021/23	More residents growing and purchasing locally grown food saving food miles and carbon emissions	Enable community groups to set up schemes	Democracy and Community/ Local Stakeholder Groups	

B8.4		Encourage the provision and consumption of plant-based alternatives to red meat on menus	2023 and beyond	More healthy lifestyles and reduction in carbon emissions	Information and incentives provided to reduce consumption by 1-2 days per week	Climate Change Specialist/ Democracy and Community/ Local Stakeholder Groups	
B9.1	Plan and deliver services to provide a more naturalised and protected environment with improved biodiversity	Scope and develop plans to offset the Council's greenhouse gas emissions	2020/21 2021/23	Reduction in the impact of operations and improvement of the environment and air quality	Adopt plans to ensure the effect of operations achieves carbon neutrality by 2030	Economy, Planning and Strategic Housing/ Operations	Rushmoor Local Plan/ Council Business Plan/ Climate Change Strategy
B9.2		Support the local community and stakeholders to take steps to offset their carbon emissions	2022/23	Reduction in the impact of activities and improvement of the environment and air quality	Enable stakeholders to offset their carbon emissions	Economy, Planning and Strategic Housing/ Operations/ Climate Change Specialist	Rushmoor Local Plan/ Council Business Plan/ Climate Change Strategy
B9.3		Develop and deliver management plans for SANGS (Southwood Woodland, Southwood Country Park, Rowhill Nature Reserve) that protect the environment and promote biodiversity	2020/21 2021/23	Localised carbon offsetting, creation of habitats, reduction in air pollution and improved natural environment	Implementation of plans with ownership and commitment from the local community	Operations/ Economy, Planning and Strategic Housing/ Local Stakeholder Groups	Council Business Plan/ Biodiversity Plan

B9.4	Hold annual tree and hedge planting days to either encourage residents to use their own gardens or make use of green space and town centre locations.	2021/23	Some carbon emissions offset	Annual tree and hedge planting day held.	Operations/ Other stakeholders e.g. businesses, local environmental groups, voluntary sector	
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Ref	Objective	Action	Timescale	Outcome	Target	Responsibility (inc. partners)	Link to Strategy /Plans
C1.1	Work with communities and businesses to plan and prepare for future climate change impacts and how to address them (e.g. flooding, heatwave, drought)	Prepare a programme to review the Council's policy framework to ensure it reflects the potential impacts of climate change	2021/23	Improved resilience to potential future impacts of climate change	Programme for carrying out reviews adopted	Democracy and Community	Council Business Plan/ Rushmoor Local Plan
C1.2		Review flood plans for the Borough	2021/23	Robust and up-to-date preparations for potential future flood events	Adopted plans reviewed biannually	Operations/ Environment Agency/ Hampshire County Council	
C1.3		Maintain an updated strategic flood risk assessment to guide policy framework in the management of risk	2021/23	Robust and up-to-date preparations for potential future flood events	Updated flood risk assessment in place	Operations/ Environment Agency/ Hampshire County Council	
C1.4		Development of supplementary planning documents to complement the Rushmoor Local Plan to support biodiversity net gain for the Borough	2021/23	Robust policies to support measures to mitigate against and adapt to climate change	Adoption of supplementary planning documents	Economy, Planning and Strategic Housing	Rushmoor Local Plan

C2.1	Seek to ensure that measures to conserve the environment and biodiversity reflect the potential impacts of climate change	Identify and support opportunities to enhance and regenerate the natural environment	2023 and beyond	Improved resilience to potential impacts of climate change	Collaborative arrangements in place to identify and take advantage of opportunities	Economy, Planning and Strategic Housing/ Rushmoor Partners' Network	Rushmoor Local Plan
C2.2		Develop and maintain policies to ensure that open space areas, SANGs and parks are adapted to potential climate change impacts	2021/23	Improved resilience to potential future impacts of climate change	Policies adopted and owned by the Council	Economy, Planning and Strategic Housing/ Operations	
C2.3		Research suitable locations and tree species resilient to a changing climate / valuable for local wildlife prior to planting events.	2021/23	Climate change resilient native planting increased to ensure habitats are protected in the future. Some 'urban heat island' protection available in town centres.	Annual tree and hedge planting day held.	Arborologist, Ecologist, Operations/ Other stakeholders e.g. businesses, local environmental groups, voluntary sector	
C2.4		Give Rushmoor in Bloom greater focus on planting species more resilient to a changing climate and on gardening for wildlife.	2021/23	Raise awareness of biodiversity and the impacts of climate change. Less peat and fewer chemicals used. Greater participation in wildlife gardening categories	Rushmoor in Bloom category well supported by the community	Operations	

C2.5	Prepare and adopt a Green Infrastructure (incorporating biodiversity) Strategy and plan to include proposals for the creation and maintenance of 'green corridors' and improvements to the green environment within urbanised areas.	2020/21	Provide the framework for future	Adoption of Strategy	Economy, Planning and Strategic Housing	Council Business Plan Rushmoor Local Plan
C2.6	Support the Urban Wildlife Group to deliver projects to enhance and protect the natural environment and biodiversity	2021/23	Creation of habitats, reduction in air pollution and improved environment	Delivery of schemes to improve the natural environment	Economy, Planning and Strategic Housing/ Local Stakeholder Groups	Green Infrastructure Plan/ Climate Change Strategy/ Council Business Plan
C2.7	Develop proposals to deliver habitat creation projects and make funding bids to deliver carbon sequestration schemes	2021/23	Local carbon offsetting, creation of habitats, reduction in our pollution and improved environment	Delivery of carbon sequestration schemes across the Borough	Economy, Planning and Strategic Housing/ Local Stakeholder Groups	Green Infrastructure Plan

C2.8		Research and develop a programme to increase urban greening, hedging and tree cover to ensure new and replacement trees are both native and climate resilient.	2023 and beyond	Localised carbon offsetting, reduction in carbon footprint (through CO2 absorption) and an improvement in air quality	Programme of urban greening adopted and implemented to help achieve carbon neutrality by 2030 and a more sustainable Borough	Economy, Planning and Strategic Housing/ Operations/ Local Stakeholder Groups	Council Business Plan/ Green Infrastructure Plan/ Climate Change Strategy
C2.9		Introduce more wildflower areas across the Borough with minimal maintenance to increase biodiversity, for example utilising road and car park verges	2021/23	Localised carbon offsetting, creation of habitats and increased areas for biodiversity	Implementation of programme of schemes across the Borough	Economy, Planning and Strategic Housing/ Operations/ Local Stakeholder Groups	Green Infrastructure Plan
C2.10		Develop plans to introduce more wetlands in parks and green corridors to provide natural waterways	2023 and beyond	Creation of natural habitats and increased areas for biodiversity and reduction in carbon footprint	Adoption of plans and implementation of schemes	Economy, Planning and Strategic Housing/ Operations/ Local Stakeholder Groups	Green Infrastructure Plan/ Climate Change Strategy
C3.1	Support the production and purchase of food grown	Support markets in Aldershot and Farnborough which secure locally sourced produce	2021/23	Provision of vibrant and successful markets selling local produce	Sustainable and diverse number of businesses supporting the markets	Regeneration and Property/ Food businesses	

C3.2	locally and sustainability	Establish a framework to encourage consumers to change their food consumption to a more plant-based diet	2023 and beyond	More healthy lifestyles and reduction in greenhouse gas emissions	Reduction in the consumption of red meat products by local residents	Democracy and Community/ Food businesses	
C4.1	Work to ensure business continuity planning and risk management	Assessment of potential impacts of climate events in the Borough to provide a baseline of risk and potential responses to such events	2021/23	Improved resilience to potential future impacts of climate change	Risk assessment prepared and reviewed annually	Democracy and Community/ Financial Services/ Climate Change Specialist	Council Business Plan/
C4.2	to ensure resilience impacts	When considering proposals for new or reviewed services the Council will consider the climate change implications	2021/23	Improved resilience to potential future impacts of climate change	Climate change implications for all new or reviewed services	Heads of Service	Council Business Plan
C4.3		Preparation of a toolkit for assessing how well projects and proposed changes to services will adapt to climate change	2021/23	Improved understanding of the potential future impacts of climate change	Toolkit adopted and owned by the Council	Democracy and Community/ Climate Change Specialist	
C4.4		Research and cost 'green/living roofs'/green walls for Council new developments and redevelopments.	2023 and beyond	Valuable habitat for invertebrates and provides good roof insulation	Preparation of assessment completed.	Climate Change Specialist/ Regeneration and Property	

Ref	Objective	Action	Timescale	Outcome	Target	Responsibility (inc. partners)	Link to Strategy /Plans
D1.1	Projects to support the principles set out in the Climate Change Strategy.	Work with local independent grocery stores to use recycled packaging or no packaging for perishable goods and to provide refill options for consumables	2021/23	Reduced carbon emissions and improved sustainability of businesses.	10 stores participating	Operations/ Democracy and Community	
D1.2		Introduce two repair cafes in the Borough	2021/23	Repaired equipment has a longer lifecycle and less waste is generated	Two voluntary facilities established	Democracy and Community/ Economy, Planning and Strategic Housing/ Rushmoor Voluntary Services/ Local Stakeholder Groups	Aldershot Town Centre Strategy
D1.3		Secure 'Fairtrade Borough' status and promote and support Fairtrade in the Borough	2021/23	Enable producers to have sustainable livelihoods through increased consumption of Fairtrade products in the Borough	Secure Fairtrade Borough status	Democracy and Community/ Fairtrade Steering Group	

D1.4		Develop and promote allotment and community garden schemes	2021/23	Make provision for residents to grow their own produce	Increase the number of allotment plots and community gardens	Economy, Planning and Strategic Housing/ Operations/ Democracy and Community	
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FOOD WASTE COLLECTION WORKING GROUP

TERMS OF REFERENCE

A. ROLES AND TASKS

1. To consider and recommend on arrangements for the introduction of a separate food waste collection, as part of the Climate Change Action Plan
2. To consider and recommend on aspects of the implementation plan, including the detailed service design
3. In consultation with the Council's contractor and WDA (waste disposal authority – Hampshire County Council), to make the necessary disposal arrangements
4. To consider and make recommendations on the implications for the Council's current refuse and recycling collection service in light of the adoption of a separate food waste collection service
5. To prepare and make arrangements for implementing a communication strategy to support these service changes and complement the engagement and awareness principles set out in the Climate Change Strategy

B. MEMBERSHIP

A cross-party group of councillors, established by the Cabinet, in accordance with the provisions to secure political balance.

The Group will have six members, consisting of:

- Four Conservative Group Members (to include The Cabinet Member for Operational Services and the Chairman of the Policy & Project Advisory Board) and two minority Group Members
- The Members to be appointed by the Leaders of the political groups

C. CHAIRMAN

The Portfolio Holder for Operational Services will be Chairman of the Group

D. REPORTING ARRANGEMENTS

As appropriate, the Group will make recommendations direct to Cabinet on the proposals which have been discussed

E. SCHEDULE OF MEETINGS

The food waste collections Group will be due to meet monthly from November 2020 – dates to be circulated and agreed